



Atlanta Area Council

Commissioner Annual Service Plan

The Annual Service Plan gives specific purposes for regular and supportive contact with units by the commissioner staff, usually by the unit commissioner. This plan encourages commissioner visits and guides unit activities toward being Centennial Quality Units.

Month	Action
January	<ul style="list-style-type: none"> • Online Recharter • Unit Health Reviews (Membership Validation) • Regular progress update in achieving action plan (Yellow and Red Units) • Current Year Centennial Quality Award Commitment
February	<ul style="list-style-type: none"> • Finalize Online Recharter • Scouting Anniversary Month Celebrations • Recognition of units that qualified for the Centennial Quality Unit Award • Current Year Centennial Quality Award Commitment
March	<ul style="list-style-type: none"> • Unit Membership Inventory
April	<ul style="list-style-type: none"> • Unit Leadership Inventory
May	<ul style="list-style-type: none"> • Troop Uniform Inspection(a).
June	<ul style="list-style-type: none"> • Troop Uniform Inspection(a). • Outdoor program review (Long Term camping, Day Camp, Summer program for Packs, etc.)
July	<ul style="list-style-type: none"> • Unit Health Reviews(Membership Validation) • Regular progress in achieving action plan(Yellow and Red Units) • Unit Program Planning • Outdoor program review (Long Term camping, Day Camp, Summer program for Packs, etc.)
August	<ul style="list-style-type: none"> • Unit Program Planning • Executive Officer Visit
September	<ul style="list-style-type: none"> • Unit Membership Inventory • Pack Uniform Inspection(a) • Executive Officer Visit
October	<ul style="list-style-type: none"> • Unit Leadership Inventory • Unit recharter training
November	<ul style="list-style-type: none"> • Current Year Centennial Quality Unit Award Achievement form completed • Next Year Centennial Quality Award Commitment • Unit Recharter Preparations
December	<ul style="list-style-type: none"> • Current Year Centennial Quality Unit Award Achievement form completed • Next Year Centennial Quality Award Commitment • Online Recharter
Ongoing	<ul style="list-style-type: none"> • Unit Visits • Work With Units in Achieving their Goals for Centennial Quality Unit Award. • Present Charters for units that have rechartered. • Promote training for all volunteers, especially the direct contact leaders to attend Fast Start, Youth Protection, and basic leader training.

(a) Units can establish timeframes for Uniform Inspections that work better for their program plan

Definitions

Membership Inventory – the process of reconciling registered members to actual members. This is an important step in annual recharter process and is conducted by the Unit Commissioner and the Unit Committee.

Leadership Inventory – the process of reconciling registered leaders to actual leaders. This is conducted by the Unit Commissioner and the Unit Committee to assess the number of adult leaders in the unit and to develop a plan of action to ensure that there is and will be adequate leadership at the unit.